**Climate & Cultural Heritage (CCH) 2023**

**PROPOSAL APPLICATION FORM**

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| **1. Project title** |
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| **2. Project acronym** |
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| **3. Theme(s)** |
| Theme 1: The Impact of Climate Change on Cultural Heritage Theme 2: Cultural Heritage as a Resource for Climate Mitigation and AdaptationTheme 3: Sustainable Solutions for Heritage |

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| **4. Duration**  |
| From 20xx - \_\_ - \_\_ *(YYYY-MM-DD) to* 20xx - \_\_ - \_\_ *(YYYY-MM-DD)*, \_\_Months |

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| **5. Project summary (maximum 2100 characters including spaces)** |
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| **6. Key words (at least three and up to 10 key words)** |
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| **7. Suggested reviewers**Please suggest the names (and provide address, affiliation and e-mail) of at least 3 reviewers who you think might be asked to evaluate your proposal. Reviewers should be experts in the field, and not have known conflicts of interest with any of the Principal Investigators or Funding Agencies. |
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| **8. Potential non-referees, to avoid for direct competition reasons or conflict of interest**List the names (and provide his/her country and affiliation) of potential experts who you think should not be asked to evaluate the project for reasons of direct competition and partiality or any other form of conflict of interest. |
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| **9. Suggested International Conferences**Please provide suggestions for major international conferences alongside which it would be appropriate to hold Programme Meetings for this CRA. Please note that kick-off, mid-term and end-term meetings typically take place at the Sustainability Research and Innovation Congress but that other events particularly relevant to the call themes will also be considered. |
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| **10. Summary of Participating Organizations1** |
| Organization  | Organization Name | Organization Type | City | Country | Organization Role |
| Organization 1 |  |  |  |  |  |
| Organization 2 |  |  |  |  |  |
| Organization 3 |  |  |  |  |  |
| Organization 4 |  |  |  |  |  |
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1(note: this table will be generated automatically in the online submission system)

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| **10.1 Participating organizations (Consortium Lead‘s host organization)** - Organization 1 |
| *Name* |  |
| *Acronym* |  |
| *Organization Type(select one)* | * Academic, Training, and Research
* Foundation
* Government
* International NGO
* Multilateral
 | * National NGO
* Other Public Sector
* Private Sector
* Public Private Partnership
* Regional NGO
 |
| *Organization Role(select one)* | * Awarded/Award Seeking (receiving funds from one of the CRA funding agencies)
* In-Kind Partner (receives in-kind support from one of the CRA funding agencies)
* Fully Self-Financed (receives no funds or in-kind support from CRA funding agencies)
* Subawardee or Contractor (receives funds from an Awarded Organization)
* Stakeholder
 |
| *Organization Address* |
| *Street name and number* |  |
| *PO Box* |  | *Postal/Zip code* |  | *Cedex/State/Province* |  |
| *City* |  | *Country* |  |
| *Website* |  |
| *Twitter Handle* |  |

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| **10.2 Participating organizations (Partner Principal Investigator/ In-Kind Collaborator/Fully Self-Financed Collaborator/Stakeholder’s host organization)** - Organization 2 |
| *Name* |  |
| *Acronym* |  |
| *Organization Type(select one)* | * Academic, Training, and Research
* Foundation
* Government
* International NGO
* Multilateral
 | * National NGO
* Other Public Sector
* Private Sector
* Public Private Partnership
* Regional NGO
 |
| *Organization Role(select one)* | * Awarded/Award Seeking (receiving funds from one of the CRA funding agencies)
* In-Kind Partner (receives in-kind support from one of the CRA funding agencies)
* Fully Self-Financed (receives no funds or in-kind support from CRA funding agencies)
* Subawardee or Contractor (receives funds from an Awarded Organization)
* Stakeholder Organizations
 |
| *Organization Address* |
| *Street name and number* |  |
| *PO Box* |  | *Postal/Zip code* |  | *Cedex/State/Province* |  |
| *City* |  | *Country* |  |
| *Website* |  |
| *Twitter Handle* |  |

**Add more Organization-Boxes as required**

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| **11. Invitation to Personnel** |

To ensure that personnel listed in this application consent to the use of their personal information, you must invite them to join this application and submit their details through the BFgo.org system. Do this by having them visit the invitation link (generated in BFgo.org) or by sending them a BFgo.org generated email.

Please invite each person who has been involved / plans to be involved in this project for a minimum of two months that is not already part of the report, including inviting yourself as the consortium lead.

**Note**: you will be unable to set a person's organization and role until the person has consented to be included in the report in the BFgo.org system.

**Join Code:** [Generated by the BFgo.org system]

**Invitation Link:** [Generated by the BFgo.org system]

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| **Invitee Email Addresses**:Enter the email addresses of personnel that you would like the system to invite via email. Alternatively, ask personnel to visit the invitation link. Separate with semicolons (';'), spaces, or returns. |
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**Note**: the following forms are provided for information gathering. Each person will need to complete these forms in the BFgo.org system see "Invitation to Personnel" above). Once a person has agreed to be a part of the application, the Consoritum Lead will need to provide each persons:

* Role in the project
* Organization: Provide the Acronym/Short Name for one of the participating organizations.
* Contact Point: Is this person the Organization Contact point/leader?
* Funding Source: The organization providing funding, or self-financed if the person will be self-financed.

**Please note the Call for Proposals use slightly different terminology than the BFgo Call system, Proposal Form and Proposal Form Instructions:**

* Lead Principal Investigators must be registered, on the BFgo, as Consortium Lead;
* Principal Investigators must be registered, on the BFgo, as Partner Principal Investigators;
* Associate Principal Investigators must be registered, on the BFgo, as either:
	+ In-Kind Collaborator if they receive in-kind support from CRA funding agencies, or
	+ Fully Self-Financed Collaborator if they do not receive funds or in-kind support from CRA funding agencies;
* Societal Partners must be registered, on the BFgo, as Stakeholder.

Each Consortium must involve at least one Societal Partner, involved in the co-development and co-implementation of the project, whose participation must be registered on BFgo as “Stakeholder” and must justified by a supporting letter written on headed paper and signed by a legal representative of the organization which it works for. This letter must be uploaded, together with the Proposal Form, on the BFgo (see section 22), by the application deadline.

Other stakeholders involved in the project on an ad hoc basis do not need to be registered on the BFgo and do not need to provide a supporting letter. Their participation must however be mentioned in the Proposal form.

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| **12. Summary of Consortium Members2** |
|  | Family name | First name | Organization | City | Country | Role in the consortium | Funding Source |
| Consortium Lead |  |  |  |  |  |  |  |
| Partner Principal Investigator 1 (PPI1) |  |  |  |  |  |  |  |
| Partner Principal Investigator 2 (PPI2) |  |  |  |  |  |  |  |
| Add more PI boxes if needed |  |  |  |  |  |  |  |
| Stakeholder 1 |  |  |  |  |  |  |  |
| Add more Stakeholder boxes if needed |  |  |  |  |  |  |  |
| In-Kind Collaborator 1 |  |  |  |  |  |  |  |
| Add more In-Kind Collaborator boxes if needed |  |  |  |  |  |  |  |
| Fully Self-Financed Collaborator |  |  |  |  |  |  |  |
| Add more Fully Self-Financed Collaborator if needed |  |  |  |  |  |  |  |

* 2NB: this table will be generated automatically in the online submission system.

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| **12.1 Consortium Lead**  |
| *Family name* |  |
| *First name(s)* |  |
| *Title(s)* |  |
| *Email* |  |
| *Phone:* |  |
| *Funding Source* | *Enter one of the funding agencies for this CRA.* |
| *Role in the Project* | *Provide a short description of tasks / areas of responsibility.* |
| *Primary Organization* | *(select one from the Organizations in section 10 above)* |
| *Department* |  |
| *Unit / Laboratory* |  |
| *Position* |  |
| *Research Area(s)* |  |
| *Academic Level**(choose one)* | * Less than primary education
* Primary education
* Lower secondary education
* Upper secondary education
* Post-secondary non-tertiary education (e.g. additional technical/trades schooling)
* Short-cycle tertiary education
* Bachelor's or equivalent level
* Master's or equivalent level
* Doctoral or equivalent level
* Not elsewhere classified
 |
| *Year Academic Level Obtained\*:* | *The year the person obtained their highest academic level. (Example: 1994)* |
| *Gender* |  |
| *Consortium Lead Details (1400 characters summary of key achievements; includes spaces)*  |
|  |
| *5 most recent relevant publications (1250 characters; includes spaces)* |
|  |
| *Other personnel not detailed as Consortium Lead but contributing to the project’s activities (e.g. within the PI's department / institution, via a sub-contract, etc.) If no other personnel from the LPI’s organization participate in the project, enter "None.* |
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| **12.2 Partner Principal Investigators** – Partner Principal Investigator 1 |
| *Family name* |  |
| *First name(s)* |  |
| *Title(s)* |  |
| *Email* |  |
| *Phone:* |  |
| *Funding Source* | *Enter one of the funding agencies for this CRA or „in-kind contributions“ or "Self-Financed."* |
| *Role in the Project* | *Provide a short description of tasks / areas of responsibility.* |
| *Primary Organization* | *(select one from Organizations boxes above)* |
| *Department* |  |
| *Unit / Laboratory* |  |
| *Position* |  |
| *Research Area(s)* |  |
| *Highest Academic Level (choose one)* | * Less than primary education
* Primary education
* Lower secondary education
* Upper secondary education
* Post-secondary non-tertiary education (e.g. additional technical/trades schooling)
* Short-cycle tertiary education
* Bachelor's or equivalent level
* Master's or equivalent level
* Doctoral or equivalent level
* Not elsewhere classified
 |
| *Year Academic Level Obtained\*:* | *The year the person obtained their highest academic level. (Example: 1994)* |
| *Gender* |  |
| *Partner Principal Investigator Details (1400 characters summary of key achievements; includes spaces)*  |
|  |
| *5 most recent relevant publications (1250 characters; includes spaces)* |
|  |
| *Other personnel not detailed as Partner Principal Investigators but contributing to the project’s activities (e.g. within the PI's department / institution, via a sub-contract, etc.) If no other personnel from the LPI’s organization participate in the project, enter "None.* |
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| **Add more PI-Boxes as required** |
| **12.3 In-Kind Collaborator** – In-Kind Collaborator 1 |
| *Family name* |  |
| *First name(s)* |  |
| *Title(s)* |  |
| *Email* |  |
| *Phone:* |  |
| *Role in the Project* | *Provide a short description of tasks / areas of responsibility.* |
| *Primary Organization* | *(select one from Organizations boxes above)* |
| *Department* |  |
| *Unit / Laboratory* |  |
| *Position* |  |
| *Research Area(s)* |  |
| *Highest Academic Level (choose one)* | * Less than primary education
* Primary education
* Lower secondary education
* Upper secondary education
* Post-secondary non-tertiary education (e.g. additional technical/trades schooling)
* Short-cycle tertiary education
* Bachelor's or equivalent level
* Master's or equivalent level
* Doctoral or equivalent level
* Not elsewhere classified
 |
| *Year Academic Level Obtained\*:* | *The year the person obtained their highest academic level. (Example: 1994)* |
| *Gender* |  |
| *In-Kind Collaborator Details (1400 characters summary of key achievements; includes spaces)*  |
|  |
| *5 most recent relevant publications (1250 characters; includes spaces)* |
|  |
| *Other personnel not detailed as In-Kind Collaborator but contributing to the project’s activities (e.g. within the PI's department / institution, via a sub-contract, etc.) If no other personnel from the API’s organization participate in the project, enter "None.* |
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| **Add more In-Kind Collaborator Boxes as required** |

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| **12.4 Fully Self-Financed Collaborator** – Fully Self-Financed Collaborator 1 |
| *Family name* |  |
| *First name(s)* |  |
|  |  |
| *Email* |  |
|  |  |
| *Role in the Project* | *Provide a short description of tasks / areas of responsibility.* |
| *Primary Organization* | *(select one from Organizations boxes above)* |
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| *Research Area(s)* |  |
| *Highest Academic Level (choose one)* | * Less than primary education
* Primary education
* Lower secondary education
* Upper secondary education
* Post-secondary non-tertiary education (e.g. additional technical/trades schooling)
* Short-cycle tertiary education
* Bachelor's or equivalent level
* Master's or equivalent level
* Doctoral or equivalent level
* Not elsewhere classified
 |
| *Year Academic Level Obtained\*:* | *The year the person obtained their highest academic level. (Example: 1994)* |
| *Gender* |  |
| *Fully Self-Financed Collaborator Details (1400 characters summary of key achievements; includes spaces)*  |
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| *5 most recent relevant publications (1250 characters; includes spaces)* |
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| *Other personnel not detailed as Fully Self-Financed Collaborator but contributing to the project’s activities (e.g. within the PI's department / institution, via a sub-contract, etc.) If no other personnel from the API’s organization participate in the project, enter "None.* |
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| **Add more In-Kind Collaborator Boxes as required** |
| **12.5 Stakeholder** – Stakeholder 1 |
| *Family name* |  |
| *First name(s)* |  |
| *Title(s)* |  |
| *Email* |  |
| *Phone:* |  |
| *Funding Source* | *Enter one of the funding agencies for this CRA or „in-kind contributions“ or "Self-Financed."* |
| *Role in the Project* | *Provide a short description of tasks / areas of responsibility.* |
| *Primary Organization* | *(select one from Organizations boxes above)* |
| *Position* |  |
| *Area of Expertise* |  |
| *Highest Academic Level (choose one)* | * Less than primary education
* Primary education
* Lower secondary education
* Upper secondary education
* Post-secondary non-tertiary education (e.g. additional technical/trades schooling)
* Short-cycle tertiary education
* Bachelor's or equivalent level
* Master's or equivalent level
* Doctoral or equivalent level
* Not elsewhere classified
 |
| *Year Academic Level Obtained\*:* | *The year the person obtained their highest academic level. (Example: 1994)* |
| *Gender* |  |
| *Stakeholder Details (1400 characters summary of key achievements; includes spaces)*  |
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**Add more Stakeholder-Boxes as required**

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| **13. Funding plan** (in K€)1 |

*Funding information should be entered as “thousands of Euros” (K€).
For example, K€ 25 would represent € 25,000.*

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| **Total Requested Funding for Proposal:**  | **K€** |

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| **13.1 Consortium Lead: *CL Name*** | **Year 1** | **Year 2** | **Year 3** | **Totals** |
| Time dedicated to this project (# months) |  |  |  | **months** |
| Salaries (total) |  |  |  | **K€** |
| *- Permanent staff salaries* |  |  |  | **K€** |
| *- Non-permanent staff salaries* |  |  |  | **K€** |
| Travel |  |  |  | **K€** |
| Overheads[[1]](#footnote-1)\* |  |  |  | **K€** |
| Consumables |  |  |  | **K€** |
| Facilities and equipment |  |  |  | **K€** |
| Other (including sub-contract[[2]](#footnote-2)\*\*) |  |  |  | **K€** |
| Total requested funding |  |  |  | **K€** |
| External funding / support |  |  |  | **K€** |

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| **13.2 Partner Principal Investigator 1: *PPI1 Name*** | **Year 1** | **Year 2** | **Year 3** | **Totals** |
| Time dedicated to this project (# months) |  |  |  | **months** |
| Salaries (total) |  |  |  | **K€** |
| *- Permanent staff salaries* |  |  |  | **K€** |
| *- Non-permanent staff salaries* |  |  |  | **K€** |
| Travel |  |  |  | **K€** |
| Overheads[[3]](#footnote-3)\* |  |  |  | **K€** |
| Consumables |  |  |  | **K€** |
| Facilities and equipment |  |  |  | **K€** |
| Other (including sub-contract[[4]](#footnote-4)\*\*) |  |  |  | **K€** |
| Total requested funding |  |  |  | **K€** |
| External funding / support |  |  |  | **K€** |

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| **14 Data management plan** |

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| **14.1 Expected Outputs**What types of datasets and other digital outputs of long-term value do you expect the project will produce or reuse?*“Long-term” means those data and digital outputs that will or may be of value to others within your research community and/or the wider research, innovation, and stakeholder communities.* |
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| **14.2 Policy Conformance**How do you intend to ensure that the data and digital outputs from your project conform to the [Belmont Forum Open Data Policy and Principles](https://www.belmontforum.org/eidm/#aboutDataPoliciesAndPrinciples), and the [FAIR principles](https://www.force11.org/group/fairgroup/fairprinciples). |
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| **14.3 Plan Personnel**Which member(s) of your team will be responsible for developing, implementing, overseeing, and updating the Data and Digital Outputs Management Plan? |
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| **14.4 Output Protection**How do you intend to manage the data and digital outputs during the project to ensure their long-term value is protected? *For example, where will the data be held during the project, who will have access, and will a specialized data manager be part of the project team?* |
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| **14.5 Post-Project Data Management**How and by whom will the data and other digital outputs be managed after the project ends to ensure their long-term accessibility?*For example, will the outputs be published with a Persistent Unique and Resolvable Identifier (such as a Digital Object Identifier [DOI], Accession Number, Handle, etc.), and be placed in a recognized, trustworthy long-term domain or other repository or data center? When will this occur? (Further information about repositories include, but is not limited to,* [*re3data.org*](https://www.re3data.org)*> registry of research data repositories,* [*CoreTrustSeal*](https://www.coretrustseal.org) *list of certified data repositories, etc.)* |
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| **14.6 Restrictions**What restrictions, if any, do you anticipate could be placed on how the data and digital outputs can be accessed, mined, or reused?*Belmont Forum policy is that the data should be as open as possible to commercial and non-commercial users, though with managed access where appropriate and necessary, for example, if there are sensitive data involving human subjects.* |
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| **14.7 Preservation of Restrictions**How will you ensure that any data security, privacy, and intellectual property restrictions associated with datasets and digital outputs will be honored and preserved in derivative products? |
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| **14.8 Documentation and Metadata for Reuse**What supporting documentation and other information (e.g., metadata) do you plan to make publicly accessible to support the longer-term reuse of the data and digital outputs? |
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| **14.9 Long-Term Support Costs**How have you accounted for the costs required to manage the data and digital outputs to ensure long-term accessibility |
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***Details for the following section need to be uploaded as separate PDF documents
(one PDF per section.)***

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| **15. Executive summary (maximum 7000 characters including spaces)**Upload as a PDF. |
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| **16. Project description (maximum 35000 characters including spaces)**Graphics can be included in this section. Graphics up to half a page count as 200 characters per graphic, over a half page and up to a full page as 400 characters per graphic.Upload as a PDF. |
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| **17. Management plan (maximum 17500 characters including spaces)**Graphics can be included in this section. Graphics up to half a page count as 200 characters per graphic, over a half page and up to a full page as 400 characters per graphic. Upload as a PDF. |
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| **18. Impact, engagement, and dissemination plan (maximum 17500 characters including spaces)** Upload as a PDF. |
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| **19. External funding from other sources (including current and pending support)**Funding organization, purpose/scope, time period, confirmed/pending. This section aims at knowing the overall project’s budget.Upload as a PDF. |
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| **20. Budget justification** Upload as a PDF. |
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| **21. References cited** Upload as a PDF. |
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| **22. Supporting Letters** Upload as a PDF. |
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| **23. Funding Annexes**Upload as a single PDF any other Funding Annexes, which Funding Organizations might request in addition to the budget already provided at section 13. |
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1. \* Not all Participating Organizations can provide funding for overhead costs. Please read carefully the Participating Organization’s policy regarding overhead costs and contact its National Contact Point if in doubt. [↑](#footnote-ref-1)
2. \*\* Not all Participating Organizations allow sub-contracting. Please read carefully the Participating Organization’s policy regarding overhead costs and contact its representative if in doubt. [↑](#footnote-ref-2)
3. [↑](#footnote-ref-3)
4. [↑](#footnote-ref-4)