Belmont Forum
Registration

GENERAL INSTRUCTIONS

The proposal must be submitted by the Consortium Lead (CL) through the electronic proposal system at https://www.bfgo.org by the application deadline. Consortium Leads must write the proposal directly into the system. This form may be used to formulate responses and to share the drafts among consortium partners.

Note: Funding Agencies may have additional requirements (such as submitting proposals and additional items through their systems). Be sure to check the Funding Annexes for details.

GENERAL GUIDANCE FOR ALL REGISTRANTS:

- Responses can be written in English, French, Portuguese or Spanish.
- The different sections of the application should not exceed the prescribed maximum number of characters. Characters beyond the limit may be removed.
- Documents other than those requested will not be forwarded to reviewers or funders.
- Monetary sums must be provided in thousands of Euros (K€).

1. PROJECT INFORMATION

INSTRUCTIONS

This section covers basic information, including project title, acronym, summary, keywords and location. Please fill out all applicable fields and save your information.

PROJECT INFORMATION

Title*: *Give a project title which clearly describes the research content of your consortium.*

```
[                                                              ]
```

Acronym*: *Choose a short acronym or very short name for your project.*

```
[                                                              ]
```

Themes*: *Projects must address the Call Theme and deliver on at least two of the three Areas (with crosscutting linkages encouraged):*
- ☐ Area 1 - Reduce deforestation, and promote sustainable development and locally-led economies
- ☐ Area 2 - Ecosystem Function, Connectivity, and Climate Change Science
- ☐ Area 3 - Environmental Justice and Governance

Start Date*: *Indicate the anticipated start date. The starting date of the project should be between 01 SEPTEMBER 2025 and 30 SEPTEMBER 2025. The project should last 3 years, depending on the criteria of the involved funders.*

Start Date*: `[              ]` (YYYY-MM-DD)

End Date*: `[              ]` (YYYY-MM-DD)

Duration*: *Indicate the duration of the project (in months).*
`[              ]` (in months)

Project Summary*:
(Maximum 2100 characters including spaces)

Provide a summary describing the proposed research program and expected impact in plain language suitable for a general audience. Summaries will be published if the proposal is selected.

```
[                                                              ]
```

Project Keywords*:

3-10 words, maximum 500 characters including spaces.

Give at least three, and up to ten, keywords that represent the scientific content of your proposal. These will be used to assist in identifying reviewers.

Suggested Reviewers:

Please suggest the names (and provide country, affiliation, and email) of at least three reviewers who you think would provide a mindful review of your proposal. Reviewers should be experts in the field and should not have known conflicts of interest with any of the partners or Funding Agencies.

Potential Reviewers to Avoid (for direct competition reasons or conflict of interest):

Please list the names (and provide country and affiliation) of potential reviewers who you think should not be asked to evaluate the project for reasons of direct competition and partiality. Also provide the names of significant collaborators that should not be used as reviewers due to conflicts of interest.

Objective*:

(Upload as a PDF. Maximum 7000 characters including spaces, not including reference list)

Describe the objective of your consortium's research in accordance with the instructions in the registration form.

Please state the general nature, context, and specific purpose of the research collaboration, with a summary at the beginning and with references, where necessary, to existing academic literature. The proposal should conform to program aims. Details should be articulated clearly, particularly regarding the following points:

1. Quality/Intellectual Merit
   - Scientific quality and innovativeness of the goals and objectives of the joint research plan
   - Added value to be expected from the international research collaboration
2. Fit to call objectives (including user engagement and societal/broader impacts)
   - Addressing at least one of the two topics with emphasis on vulnerable areas
   - Engagement of research users (relevant policy makers, regulators, NGOs, communities or industry) and the effectiveness of proposed knowledge exchange activities
   - Expected impacts: e.g. societal, policy related, economical
3. Personnel/Quality of the Consortium
   - Competence and expertise of teams and complementarities of consortium
   - Transdisciplinary approaches within the consortium (co-construction, co-identify, co-develop) consortium
4. Resources and Management
   - Appropriateness of resources and funding requested
   - Balanced cooperation (including global geographical diversity)

Please prepare this as a PDF file to upload into the BFgo system.

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2. PARTICIPATING ORGANIZATIONS

INSTRUCTIONS

Please list all organizations that will be involved in this project for a minimum of two months.

SUMMARY OF PARTICIPATING ORGANIZATIONS*:

A summary of information on the participating organizations and their role in the consortium will automatically be generated in the online submission system from the information provided in the Participating Organizations sections.

The online submission system will automatically generate this table.

Organization Name	Organization Type	City	Country	Organization Role

PARTICIPATING ORGANIZATIONS

Provide detailed information on the organizations of all partners. Complete one for each participating organization.

ORGANIZATION 1

Name*:	
Acronym/Short Name:	
Organization Type*: (choose one)	o Academic, Training and Research o Foundation o Government o International NGO o Multilateral o National NGO o Other Public Sector o Private Sector o Public Private Partnership o Regional NGO o Other
Address Line 1*:	
Address Line 2:	
PO Box:	
City/Town*:	

State/Province:	
Postal/ZIP code*:	
Country*:	
Website:	

ORGANIZATION 2

Name*:	
Acronym/Short Name:	
Organization Type*: (choose one)	o Academic, Training and Research o Foundation o Government o International NGO o Multilateral o National NGO o Other Public Sector o Private Sector o Public Private Partnership o Regional NGO o Other
Address Line 1*:	
Address Line 2:	
PO Box:	
City/Town*:	
State/Province:	
Postal/ZIP code*:	
Country*:	
Website:	

Add additional entries for each participating organization

3. PERSONNEL

INSTRUCTIONS

Please add all Organizations to the "Participating Organizations" section prior to starting this section.

Please list all partners who plan to be involved in this project for a minimum of two months. Provide the requested information including their associated organization (from the Participating Organizations section). Please check with your Funding Annex for eligibility requirements.

Fully self-finance partners are allowed from any country.

SUMMARY OF PERSONNEL

This table will be pre-populated with the data provided by Personnel as they complete their invitations.

Family Name	First Name	Organization	Org. City	Org. Country	Consortium Lead?	Operating Capacity	Funding Source

PERSON 1

Family Name*:	
First Name(s)*:	
Title(s):	
ORCID:	*Your ORCID if available.* *XXXX-XXXX-XXXX-XXXX*
Email*:	
Phone:	
Funding Type*: (choose one)	o Award (receiving funds from one of the CRA funding agencies) o Subaward (receiving funds from one of the Awardees) o In-Kind (receiving in-kind support from one of the CRA funding agencies) o No Funding (receives no funds or in-kind support from CRA funding agencies)

Funding Source*:	*Select from one of the CRA Funding Agencies or "Fully Self-Financed"*
Consortium Lead*: **(choose one)**	*Is this person the consortium lead (one per project)?* o Yes o No
Operating Capacity in the Project*: **(choose one)**	o Natural Scientist o Social Scientist o Humanist o Societal Partner / Stakeholder Representative
Role in the Project*:	*Provide a short description of tasks / areas of responsibility.*
Primary Organization*:	*[select from one of the Organizations in the "Participating Organizations" section]*
Department:	
Unit / Laboratory:	
Position:	
Location(s)*:	*In which countries will you conduct the activities of the project?*
Research Area(s)*:	*How would you categorize the disciplines in which you are working on this project? (Select all that apply from the standard list in BFgo.org)*
Career Level*: **(choose one)**	*What is your career level?* o Early-career (less than 10 years of experience) o Mid-career (10-25 years of experience) *o* Late-career (25+ years of experience)
Highest Academic Level*: **(choose one)**	o Less than primary education o Primary education o Lower secondary education o Upper secondary education o Post-secondary non-tertiary education (e.g., additional technical/ trades schooling) o Short-cycle tertiary education o Bachelor's or equivalent level o Master's or equivalent level o Doctoral or equivalent level o Not elsewhere classified
Year Academic Level Obtained*:	*The year the person obtained their highest academic level.*

Areas of Knowledge*:	*Please provide three semicolon separated ";", keywords describing your area of expertise. Please refrain from using research topics as keywords.*
Partner Details*:	*(1400 characters summary of key achievements; includes spaces; enter "None" if no previous experience.)*
Publications*:	*5 most recent relevant publications (1250 characters; includes spaces; enter "None" if no publications.)*

PERSON 2

Family Name*:	
First Name(s)*:	
Title(s):	
ORCID:	*Your ORCID if available.* *XXXX-XXXX-XXXX-XXXX*
Email*:	
Phone:	
Funding Type*: (choose one)	o Award (receiving funds from one of the CRA funding agencies) o Subaward (receiving funds from one of the Awardees) o In-Kind (receiving in-kind support from one of the CRA funding agencies) o No Funding (receives no funds or in-kind support from CRA funding agencies)
Funding Source*:	*Select from one of the CRA Funding Agencies or "Fully Self-Financed"*
Consortium Lead*: (choose one)	*Is this person the consortium lead (one per project)?* o Yes o No
Operating Capacity in the Project*: (choose one)	o Natural Scientist o Social Scientist o Humanist o Societal Partner / Stakeholder Representative
Role in the Project*:	*Provide a short description of tasks / areas of responsibility.*
Primary Organization*:	*[select from one of the Organizations in the "Participating Organizations" section]*
Department:	
Unit / Laboratory:	
Position:	
Location(s)*:	*In which countries will you conduct the activities of the project?*
Research Area(s)*:	*How would you categorize the disciplines in which you are working on this project? (Select all that apply from the standard list in BFgo.org)*

Career Level*: (choose one)	*What is your career level?* o Early-career (less than 10 years of experience) o Mid-career (10-25 years of experience) o Late-career (25+ years of experience)
Highest Academic Level*: (choose one)	o Less than primary education o Primary education o Lower secondary education o Upper secondary education o Post-secondary non-tertiary education (e.g., additional technical/ trades schooling) o Short-cycle tertiary education o Bachelor's or equivalent level o Master's or equivalent level o Doctoral or equivalent level o Not elsewhere classified
Year Academic Level Obtained*:	*The year the person obtained their highest academic level.*
Areas of Knowledge*:	*Please provide three semicolon separated ";", keywords describing your area of expertise. Please refrain from using research topics as keywords.*
Partner Details*:	*(1400 characters summary of key achievements; includes spaces; enter "None" if no previous experience.)*
Publications*:	*5 most recent relevant publications (1250 characters; includes spaces; enter "None" if no publications.)*

Add additional entries for each partner.

4. DEMOGRAPHICS

To better understand the outcomes of Collaborative Research Actions, Belmont Forum requests demographic information from individuals identified in the Personnel Section. The Consortium Lead can generate requesting emails from the BFgo system by clicking the "Invite All" button. Alternatively, the Consortium Lead can provide each person with their unique response link, available in BFgo.

Please notify personnel to expect an email inviting them to share some demographic details with the Belmont Forum. Remember to use your own unique link to share your details.

INVITATION EMAIL

The system will generate the following email to those identified in the "Personnel" section. It is provided here for reference.

> **Subject: [Belmont Forum] You have been invited to join the "PROJECT TITLE" Application.**
>
> Hello,
>
> The Consortium Lead for the "PROJECT TITLE" application has identified you as a participant. To better understand the outcomes of this opportunity, the Belmont Forum would like to gather demographic information about those that contribute significantly to the project.
>
> Could you please click the link below, or copy and paste it into your browser, to provide this data? The process should take less than five minutes to complete.
>
> CUSTOM_RESPONSE_LINK
>
> If you experience an error, please contact the BFgo help desk at help@bfgo.org.
>
> Thank you for your cooperation and contribution to the application,
>
> Belmont Forum

CONTRIBUTE TO THE APPLICATION

After following the response link, personnel will receive the following form:

> **Instructions**
>
> Thank you for completing this information. This information is voluntary. The Belmont Forum will use the data you provided to better understand the outcomes of its Collaborative Research Actions.
>
> **Name**
>
> You are providing information for the person noted below. If this is not you, please stop and contact the project lead for the correct contribution link. If necessary, the project lead can also help you update these details.

First Name: FIRST NAME
Family Name: FAMILY NAME
Email: EMAIL

Demographics

As a reminder, you are consenting to provide the following information to the Belmont Forum. This information will be used as described in the Belmont Forum Grant Operations (BFgo) Systems Privacy and Legal Statement (available at: https://bfgo.org/account/statement.jsp).

Gender (optional):	What is your gender? o Woman o Man o Gender minority (e.g., non-binary, two-spirit, …) o Prefer not to answer
Underrepresented (optional):	*Do you identify as a member of a racial and/or ethnic group that is underrepresented in your field?* o Yes o No o Prefer not to answer
Race and/or Ethnic Identity (optional):	*Please describe your racial and/or ethnic identity:*

5. FUNDING PLAN (IN K€)

PROVISIONAL FINANCIAL SUMMARY

Describe your Provisional Financial Summary for the Consortium Lead and each Partner PI in the table. The currency unit must be thousands of Euros (K€).

Funding information should be entered as "thousands of Euros" (K€). For example, where K€ 25 would represent € 25,000. The currency unit must be K€ for the entire project duration.

Applicant	Year 1	Year 2	Year 3	Total requested Budget K€
Consortium Lead				K€
Partner PI 1				K€
Partner PI 2				K€
…				K€
Total				K€

6. DATA MANAGEMENT PLAN

INSTRUCTIONS

Please fill out all fields to the best of your ability.

A full Data and Digital Outputs Management Plan for an awarded Belmont Forum project is a living, actively updated document that describes the data management life cycle for the data and other digital outputs to be collected, reused, processed, and/or generated. As part of making research data open by default, findable, accessible, interoperable, and reusable (FAIR), the Plan should elaborate on the information provided in the proposal and include additional information as appropriate.

You may wish to visit our Data Management Toolkit for help developing and maintaining your data management plan at https://bfe-inf.github.io/toolkit.

DATA OUTPUTS*

What types of datasets and other digital outputs of long-term value do you expect the project will produce or reuse?

"Long-term" means those data and digital outputs that will or may be of value to others within your research community and/or the wider research, innovation, and stakeholder communities.

RESPONSIBLE DATA PERSONNEL*

Which member(s) of your team will be responsible for developing, implementing, overseeing, and updating the Data and Digital Outputs Management Plan?

LONG-TERM SUPPORT*

How have you accounted for the costs required to manage the data and digital outputs to ensure long-term accessibility? If long-term maintenance is funded, who is funding it?

For questions, contact your Organizational Call Contact Points.